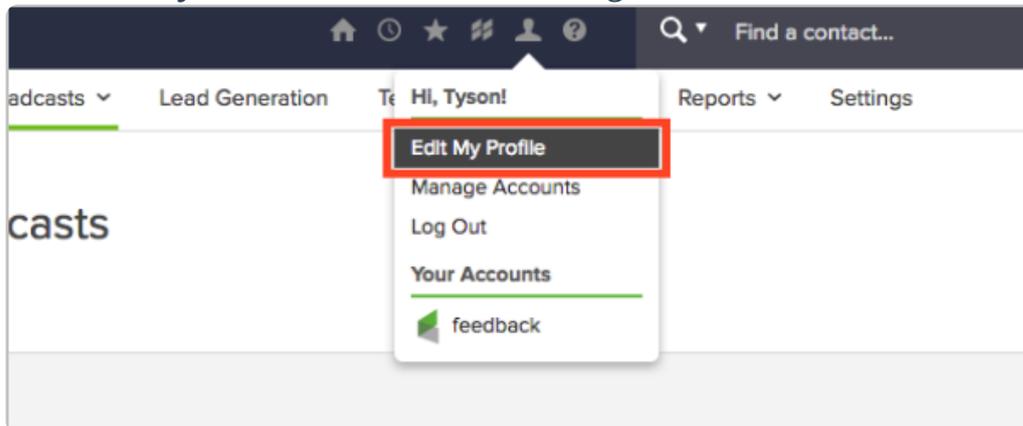


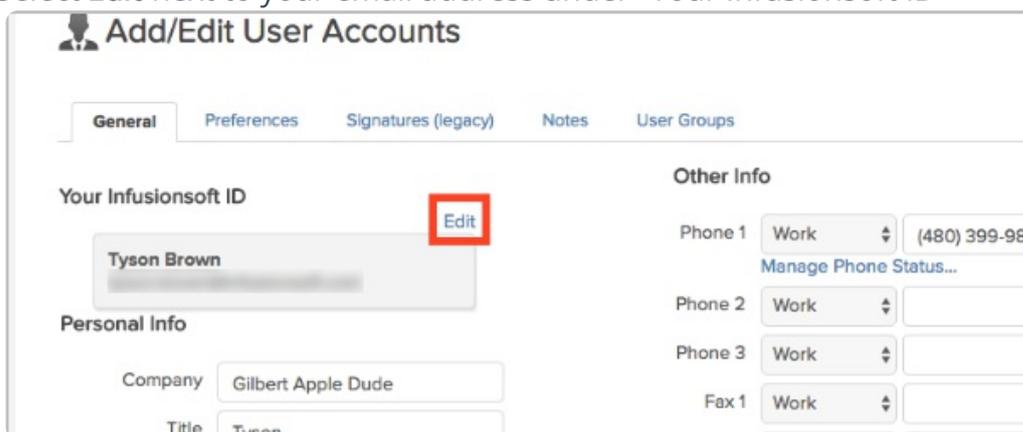
# Change Your Infusionsoft Id Email Address and Password

## Change your Email Address

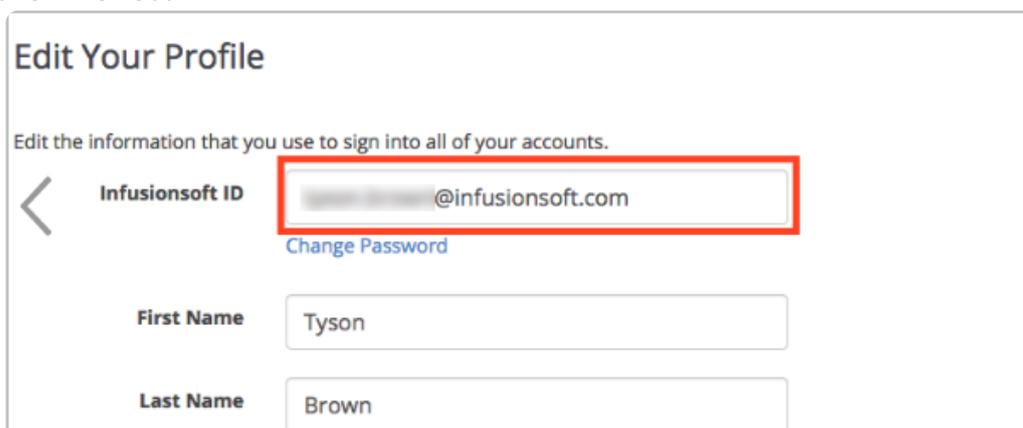
1. Select **Edit My Profile** from the header navigation bar



2. Select **Edit** next to your email address under "Your Infusionsoft ID"

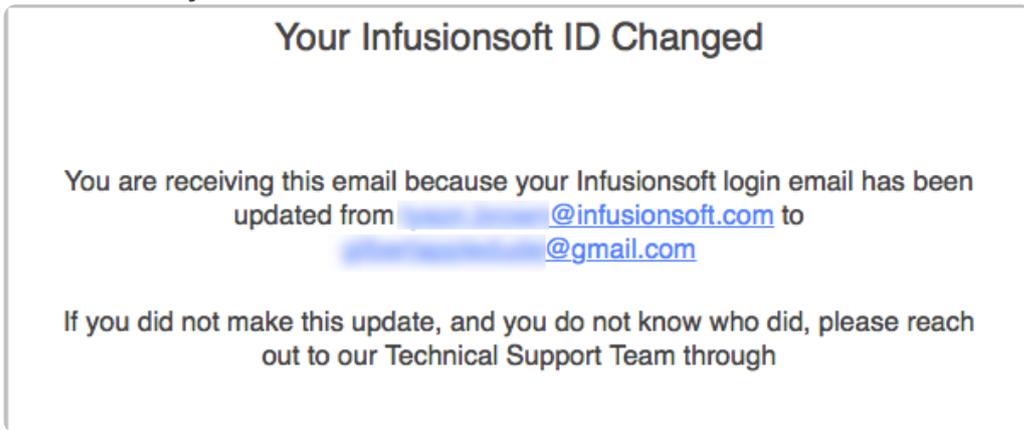


3. Change your email address from in the "Infusionsoft ID" field. Click **Save** when you are finished.



4. Give yourself a high five! Once you have successfully changed your login email

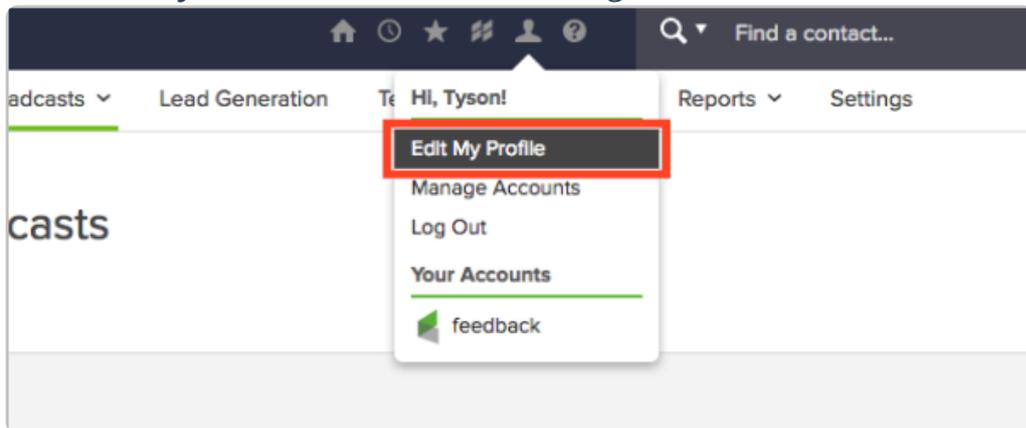
address, you will receive the following email to both your former login email address AND your new one:



**Note:** If the change doesn't appear to have taken. Log out and log back in to verify changes have been saved.

## Change your password

1. Select **Edit My Profile** from the header navigation bar



2. Select **Edit** next to your email address under "Your Infusionsoft ID"

### Add/Edit User Accounts

General Preferences Signatures (legacy) Notes User Groups

Your Infusionsoft ID Edit

Tyson Brown

Personal Info

Company Gilbert Apple Dude

Title Tyson

Other Info

Phone 1 Work (480) 399-989

Phone 2 Work

Phone 3 Work

Fax 1 Work

3. Click the **Change Password** link below your email address

Edit the information that you use to sign into all of your accounts.

User Account ID  🔒

[Change Password](#)

First Name

Last Name

4. Follow the instructions and click save to update your password.

Change your password that is used to sign into all of your accounts.

New Password  🔒

Retype Password  🔒

Current Password  🔒 3