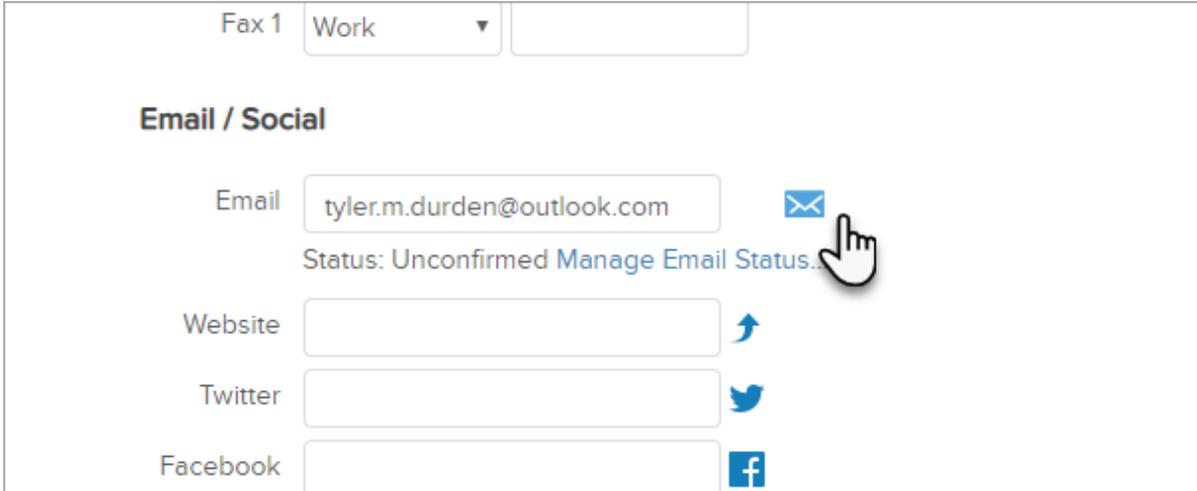


Send a one-off email to a contact

1. While viewing the contact record, click the email icon next to their email address.



Fax 1 Work

Email / Social

Email  

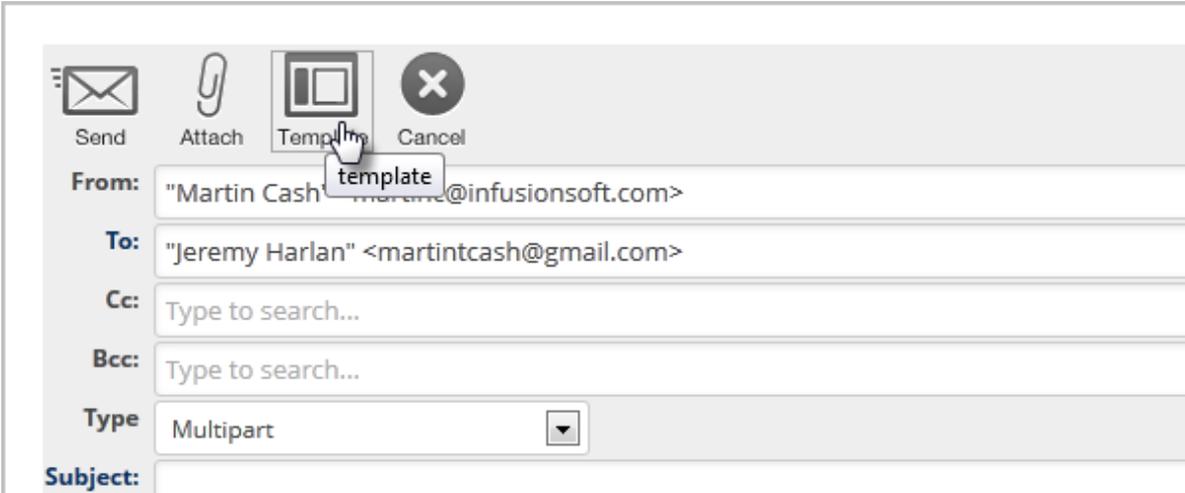
Status: Unconfirmed [Manage Email Status...](#)

Website 

Twitter 

Facebook 

2. Create your email now, or select a different starting template by clicking on the **Template** button.



Send Attach **Template** Cancel

From: "Martin Cash" <martincash@infusionsoft.com>

To: "Jeremy Harlan" <martintcash@gmail.com>

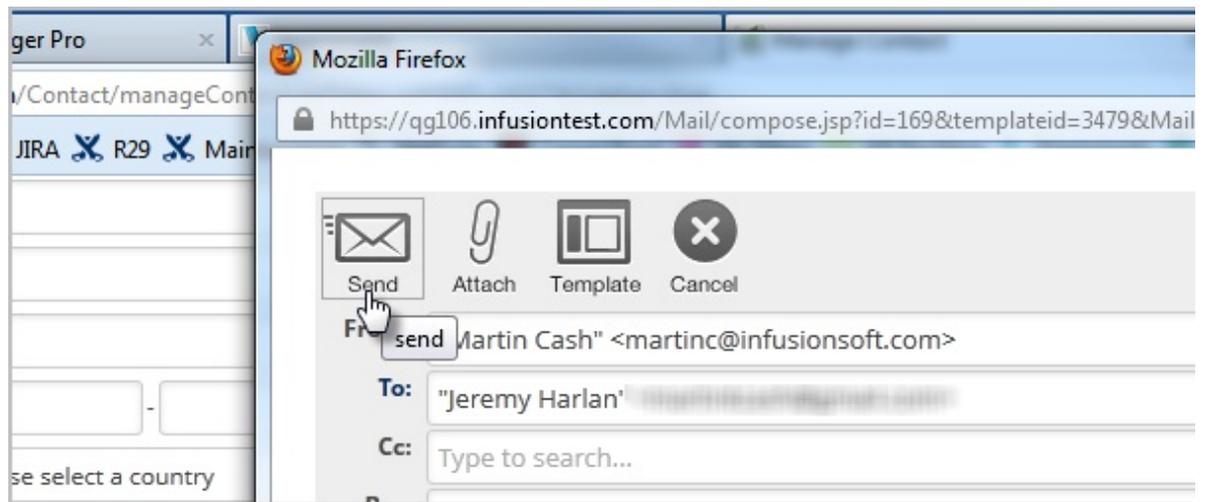
Cc: Type to search...

Bcc: Type to search...

Type Multipart

Subject:

3. Click **Send**



Note: Forwarding an email from a contact's email history will strip out any hyperlinked text in the forwarded email.