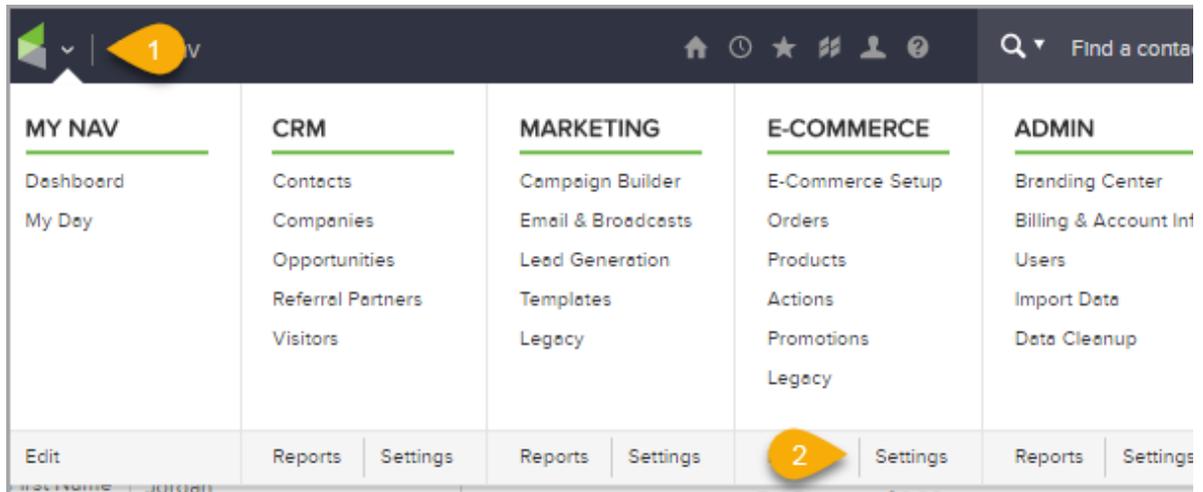


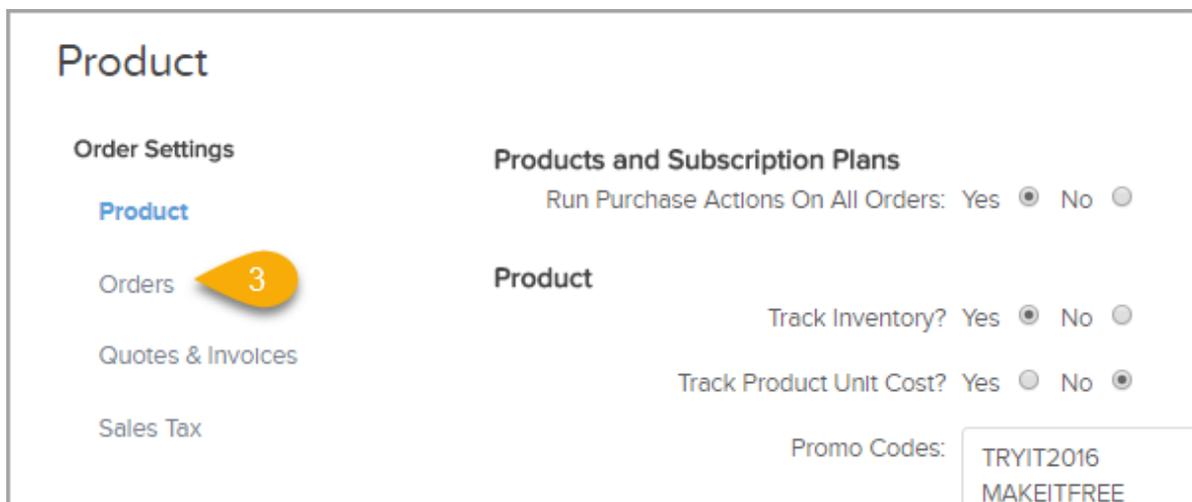
How to locate your Merchant Account ID

To connect your online store to your Merchant Account that is setup within Infusionsoft, you will need your Merchant ID. Here are the steps to locate your Merchant ID.

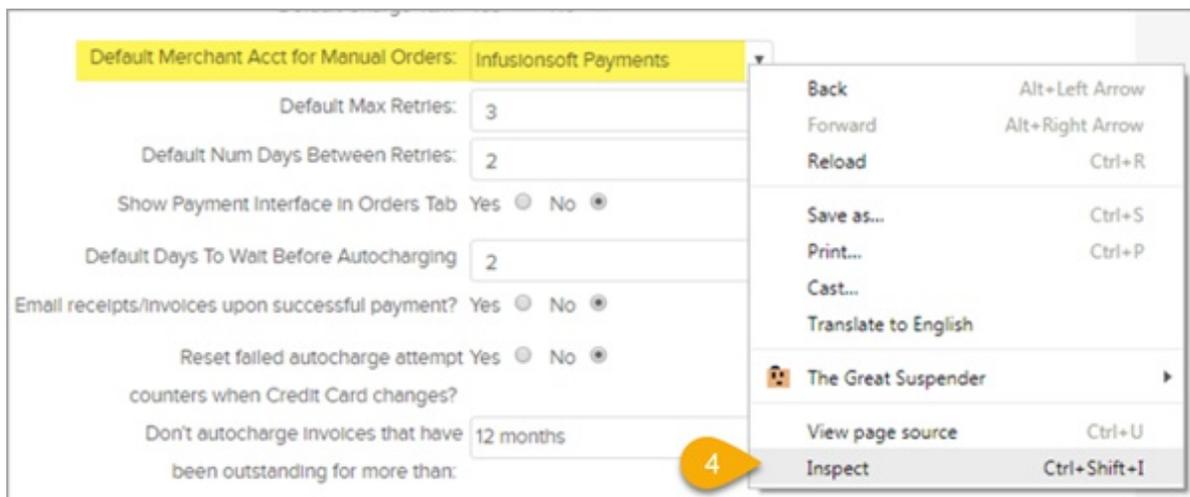
1. Go to E-Commerce > Settings



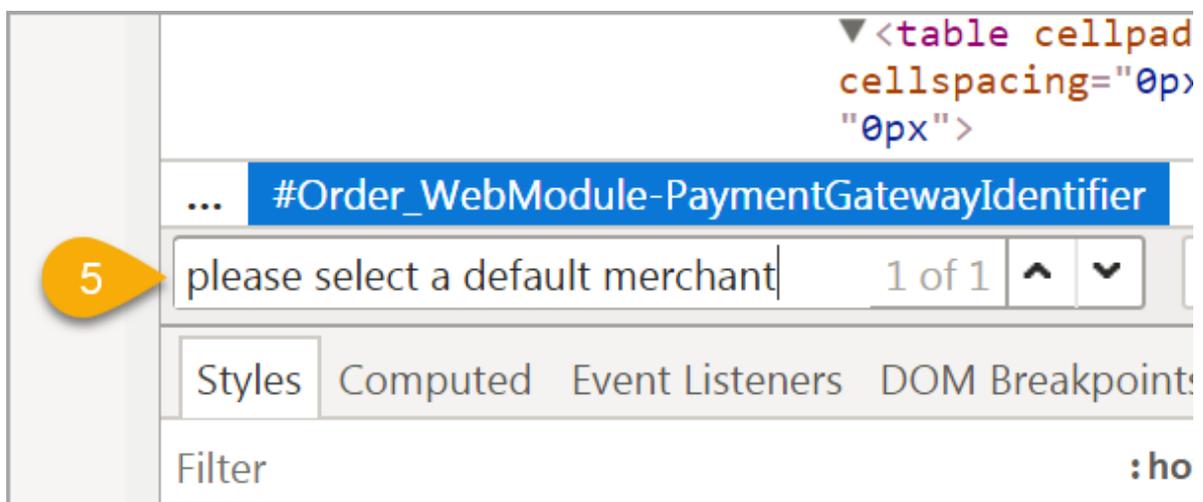
2. Click Orders from Left hand menu



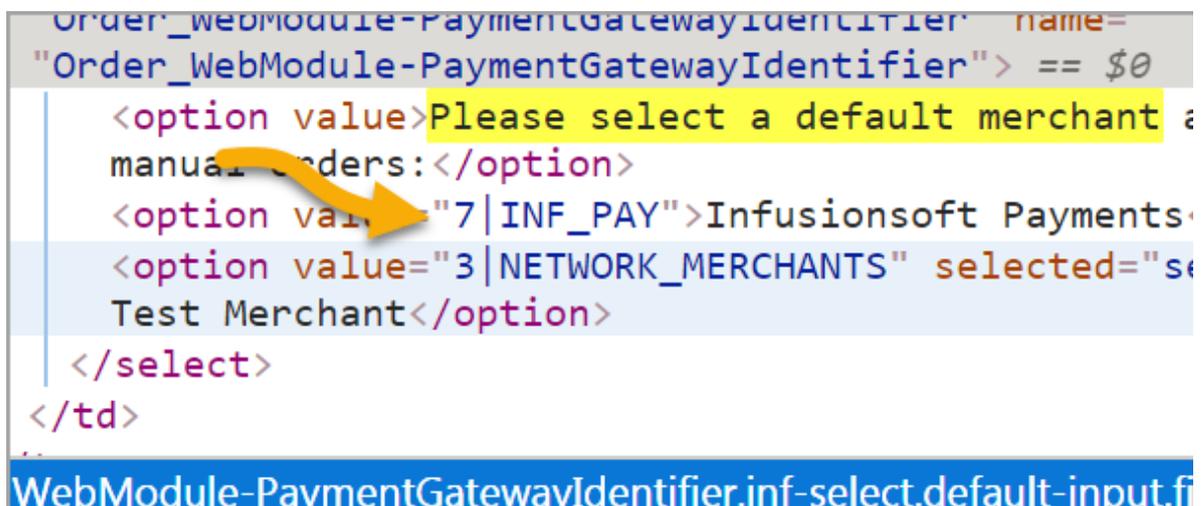
3. Right click on the drop down located next to **Default Merchant Acct for Manual Orders**



4. If you are using Chrome the from your keyboard use **Ctrl+F** > in the Search field type "please select a default merchant"



5. Use the number that is to the left of your Merchant



6. In Firefox you would follow the exact steps as listed above but the search is there automatically.

```
1 of 1 | Select a default merchant 
<tr>
  <td>
    <select id="Order_WebModule-PaymentGatewayIdentifier" class="inf-select default-input field-valid" name="Order_WebModule-PaymentGatewayIdentifier">
      <option value="">
        Please select a default merchant acct for manual orders:
      </option>
      <option value="7|INF_PAY">Microsoft Payments</option>
      <option value="3|NETWORK_MERCHANTS" selected="selected">Test Merchant</option>
    </select>
  </td>
</tr>
```

dy > tr > td#Order_WebModule-PaymentGatewayIdentif... > table > tbody > tr > td > select#Order_WebModule-PaymentGateway