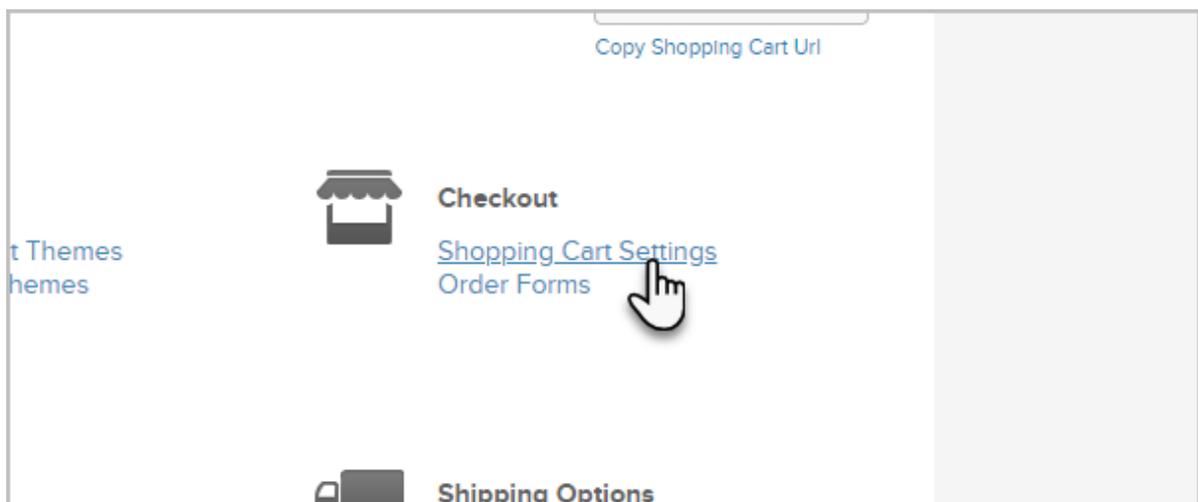


# Send Yourself An Order Notification Email

You can receive an order notification email for each shopping cart purchase and customize a few other Shopping Cart settings.

1. Go to **E-Commerce > E-Commerce Setup** in the master nav.
2. Click on the **Shopping Cart Settings** link at the top right.



### 3. Checkout Settings

- Select the cart type: multi-step or single-step
- Default Country: Select your primary country from the drop-down. This country will display by default when a customer enters their information during checkout, but they can select a different country during checkout.
- International shipping rates will apply to orders from countries outside of this one.
- (Optional) The company field is required: Mark this checkbox if you want all customers to enter a company name during checkout.

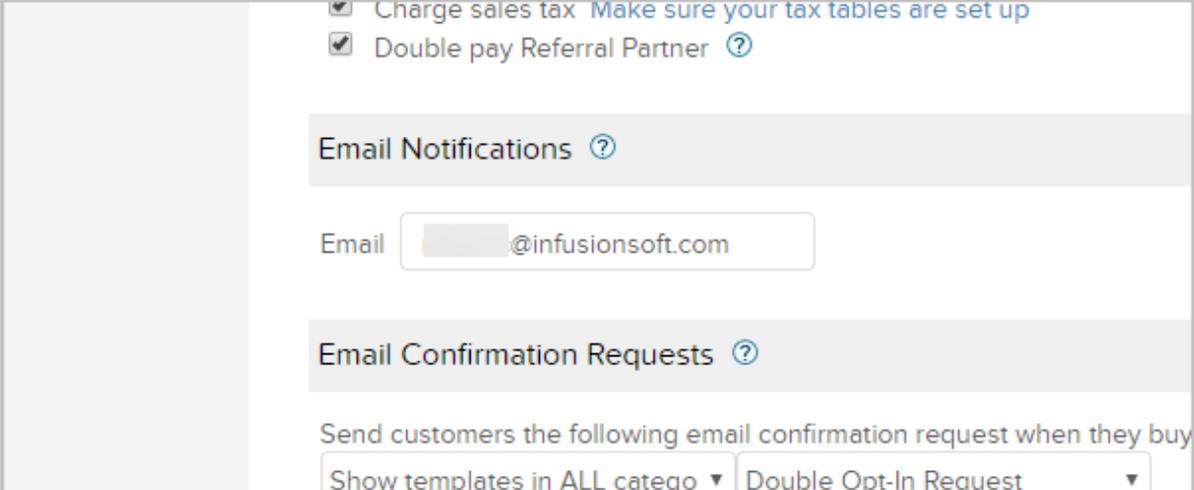
### 4. Tax and Referral Partner Settings

- Charge Sales Tax: Mark this checkbox to add sales tax to shopping cart orders.
- (Optional) Double pay referral partners: Set to Yes if you want to pay the referring partner the lead and the sale commission, instead of just the sale commission.

### 5. Email Notifications

Enter an email address if you want Infusionsoft to send a notification email for each shopping cart order. Note: You can only add one email address in the email

notification field.



The screenshot shows a settings interface with a sidebar on the left. The main content area has two sections:

- Charge sales tax** [Make sure your tax tables are set up](#)
- Double pay Referral Partner** [?](#)

**Email Notifications** [?](#)

Email

**Email Confirmation Requests** [?](#)

Send customers the following email confirmation request when they buy

6. **Email Confirmation Requests**

If you haven't created the email yet, go to **Marketing > Templates** to create it. *Note: This email will only go to the customers who have never clicked to confirm their permission in the past.*

7. (Optional) **Pay Per Click Tracking**

Enter your the PPC tracking code from your PPC service provider (e.g. Google, Yahoo, MSN.)

8. **Save** the settings.

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