




# Access And Manage Your Product List🔑

- 1. Go to E-Commerce > Products in the main navigation menu.
- 2. From this list you can do the following:

1-6 of 6 50 per page

<input checked="" type="checkbox"/>	Image	Product name	Sku	Price	Delete
<input checked="" type="checkbox"/>		Golf Gloves		\$30.00	Delete
<input checked="" type="checkbox"/>		Golf Shoes		\$89.99	Delete
<input checked="" type="checkbox"/>		Golf Shirt		\$55.00	Delete

- Delete individual products.

Actions ▾

	Sku	Price	Delete
		\$30.00	Delete
		\$89.99	Delete
		\$55.00	Delete

- Run actions on the product list: Delete, Export, Mass Update and Print your product list

Add a Product

Actions ▾

	Sku	Price	D
		\$0.00	
ook Set		\$100.00	Delete

Delete

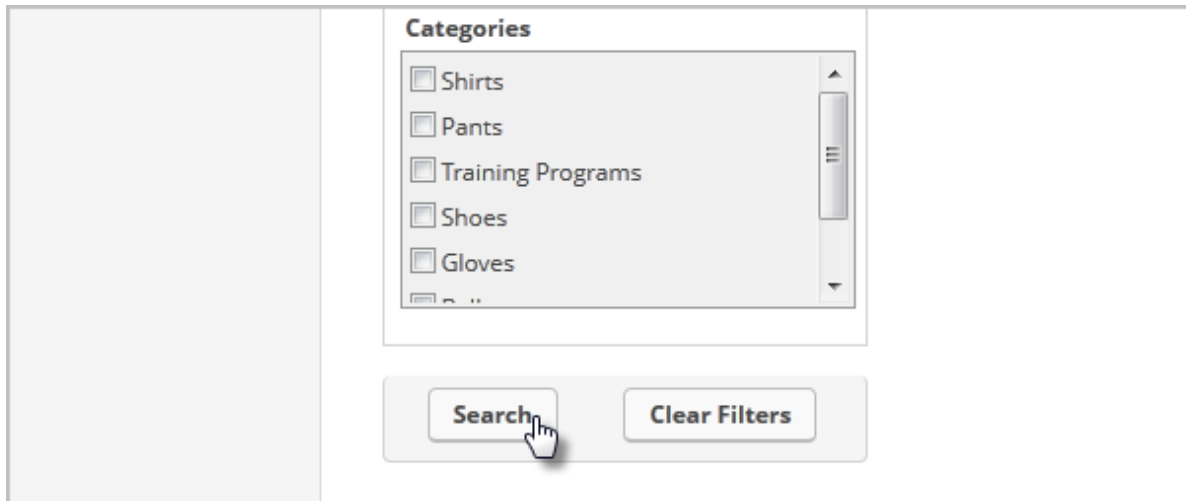
Export

Mass Update Products

Print

3. The product search filters allow you to easily find a specific list of products based on one or more criteria so you can efficiently add and update products on an ongoing basis.

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The screenshot shows a user interface for product search filters. On the left is a large, empty rectangular area. To its right is a panel titled "Categories". Inside this panel is a list of five items, each preceded by a small square checkbox: "Shirts", "Pants", "Training Programs", "Shoes", and "Gloves". Below the list are two buttons: "Search" and "Clear Filters". A mouse cursor is positioned over the "Search" button.

- Product Name
  - SKU
  - Status (Active / Inactive)
  - Product Type (Product / Digital)
  - Purchase Method (One Time / Subscription)
  - Price Range
  - Categories
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