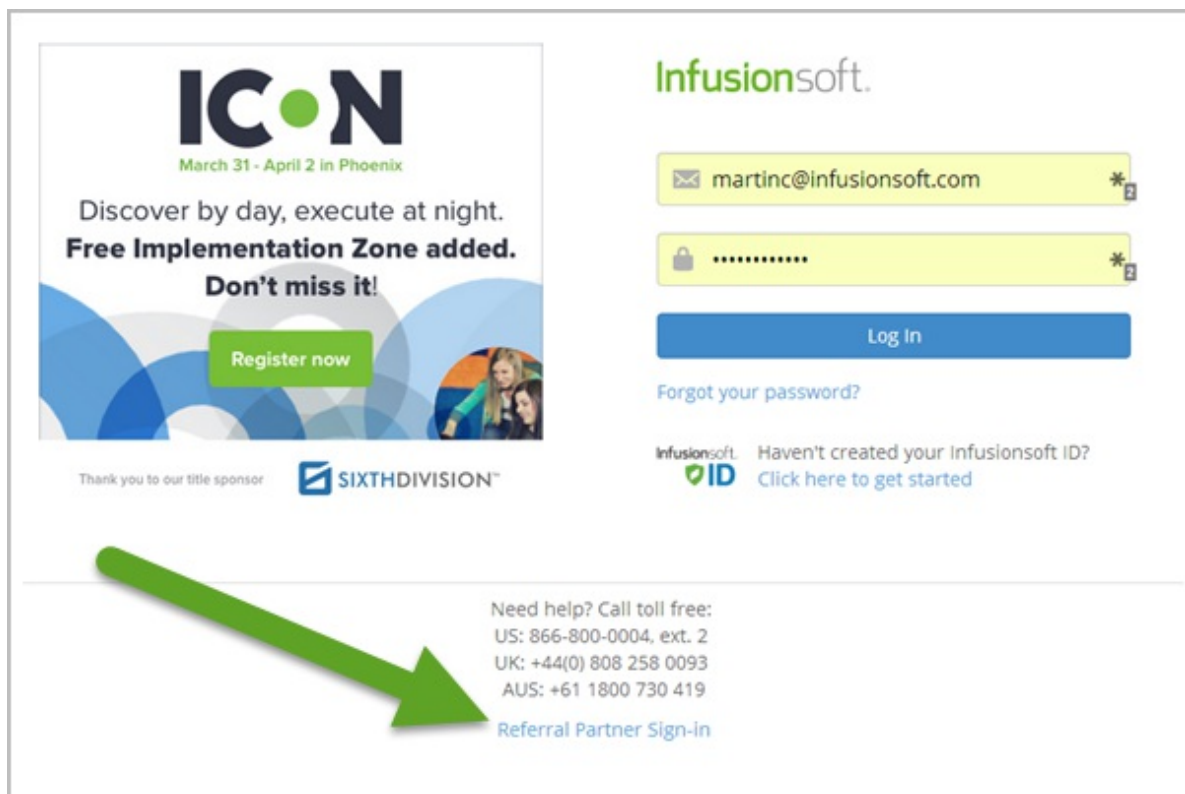


Sign In And Navigate The Referral Partner Center🔗

The Referral Partner Center is a password-protected portal that your referral partners use to access their referral reports, generate redirect links, and acquire marketing and help materials that you provide for them (banner ads, email copy, etc...) The Referral Partner Center will give your referral partners easy access to the tools and information they need to be successful.


Sign in to the Referral Partner Center

1. Have your referral partner go to your account sign in page (<https://youraccount.infusionsoft.com>). Below the main sign-in form, you will notice a link that says, **Referral Partner Sign-in**
2. They will then click the **Referral Partner Sign-in** link.



The image shows the Infusionsoft homepage. On the left, there is a promotional banner for 'IC•N' (March 31 - April 2 in Phoenix) with a 'Register now' button. On the right, there is a login section with fields for email (martinc@infusionsoft.com) and password, a 'Log In' button, and a link for 'Forgot your password?'. Below the login section, there is a link for 'Haven't created your Infusionsoft ID? Click here to get started'. At the bottom, there is a green arrow pointing to the 'Referral Partner Sign-in' link. To the right of the arrow, there is contact information: 'Need help? Call toll free: US: 866-800-0004, ext. 2; UK: +44(0) 808 258 0093; AUS: +61 1800 730 419'.

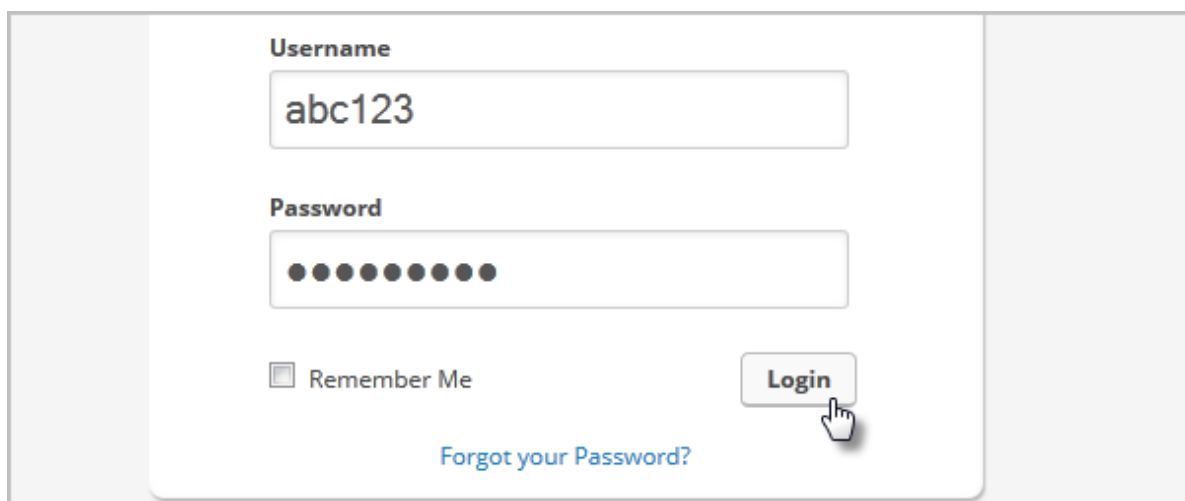
IC•N
March 31 - April 2 in Phoenix
Discover by day, execute at night.
Free Implementation Zone added.
Don't miss it!
[Register now](#)

Thank you to our title sponsor 

Infusionsoft.
ID
Haven't created your Infusionsoft ID?
[Click here to get started](#)

Need help? Call toll free:
US: 866-800-0004, ext. 2
UK: +44(0) 808 258 0093
AUS: +61 1800 730 419
[Referral Partner Sign-in](#)

3. The partner will then enter their sign-in credentials. Each referral partner is assigned a unique code. The code is their username. They also need a password, which is usually created by them when they first signed up as a referral partner on your website.



The image shows a sign-in form for a referral partner. It has a 'Username' field with the text 'abc123', a 'Password' field with masked characters, a 'Remember Me' checkbox, and a 'Login' button. A link for 'Forgot your Password?' is located below the password field. A mouse cursor is pointing at the 'Login' button.

Username
abc123

Password
●●●●●●●●

☐ Remember Me

[Forgot your Password?](#)


Login

Navigate the Referral Partner Center

Navigation is performed by clicking on the relevant menu option on the left-hand side of the page. There are three menu categories: **Home**, **Resources**, and **Reports**.

My Programs

My Commission Structure


Resources

Link Generator

E-mail Templates

Banners

Resource Pages

My Sales Websites

Name	Code	Website
Sample	xyz	http://www.g
Test	test	http://www.g
Test2	test2	http://www.g
Test3	test3	http://www.g

- **Home:** The Home section gives partners access to update their contact information and the ability to view information regarding their commission program(s). You can choose to show or hide these individual menu options in **CRM > Settings > Referral Partner Center**.
 - Welcome: Shows the welcome message that you can edit in **CRM > Settings > Referral Partner Center**.
 - My Profile: Gives the partner access to view and update their profile information.
 - My Programs: Gives the partner access to a list of the program(s) they are enrolled in and the description you entered when you created the program.
 - My Commission Structure: Gives the partner access to the specific commission fees/percentages for their program(s).
- **Resources:** The Resources section gives partners access to the tools they need to promote your products/services
 - They can generate their redirect links
 - They can access your promotional material: Advertising banners, Email Copy, and Resource Pages
- **Reports:** The Reports section gives partners access to commission, lead tracking, and sales reports. The **My Ledger** report will be a valuable tool they can use to access their financial earnings.